

**Minutes of the Regular Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: February 8, 2016 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held their regular meeting beginning at 8:00 a.m. on Monday, February 8, 2016 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included President Darrel Johnson, Vice President Jim Kukowski, Allen Brazier, & Gary Johnson. Treasurer Paul Olsonawski arrived at the meeting at 11:25 a.m. Secretary Daryl Klegstad and Roger Anderson were absent.

Others present included District Administrator Dan Money, Head Technician Matt Thompson, Attorney Jeff Hane, and Engineer Nate Dalager.

The meeting was called to order by President D. Johnson. Johnson called for any additions or corrections to the proposed meeting agenda and also the meeting minutes from both the Annual and Regular meetings held on January 11, 2016. Today's meeting agenda and the minutes of the January 11, 2016 regular meeting were approved, with changes, upon a **motion** by Brazier, **second** by Kukowski, and **unanimous vote** of the Managers. The minutes of the Annual Meeting held on January 11, 2016 were approved upon a **motion** by Kukowski, **second** by Brazier, and **unanimous vote** of the Managers.

Treasurer's Report:

Money presented the treasurer's report including the fund balances, accounts listing, and deposit detail. It was noted that checks written for the month include check numbers 7787 through 7820 and electronic funds transfers to PERA, MN Dept. of Revenue, and Electronic Federal Tax Payment System, as reported and contained within the report.

The treasurer's report was then approved upon a **motion** by Kukowski, a **second** by G. Johnson, and a **unanimous vote** by the Board.

Administrator's Report:

District Administrator Money gave a report on the following and distributed a handout:

Project Report:

Springbrook Prj. 10: Right of way for this project through the State of MN Reinvest in Minnesota program has been finalized. An agreement between the District and the Board of Water & Soil Resources has been executed sent to the Kittson County Recorder's office for recording.

Program Report:

Watershed Restoration & Protection Plans;

- **Lower Red River WRAPS** - Houston Engineering is working on the Watershed Restoration And Protection Strategy report, and the Total Maximum Daily Load report. A meeting has been scheduled for March 10, 2016 in Hallock to discuss with the technical advisory committee these reports. The process is slated to be completed by June 30, 2016.
- **Two Rivers WRAPS** – Much of the field work has been done, and the MPCA will be writing the 'Stressor ID' report. Once that is complete then Houston

Engineering can begin the WRAPS report and the TMDL report. An update will be given on March 10. This process will be completed by June 30, 2017.

FEMA flood insurance rate maps: These map updates were started in 2012-2013. The TRWD submitted comments on the proposed updates, and there has been no response for about 2 years. Money inquired and was told the Roseau County maps should be completed by 2017, and that the Kittson County maps will not be effective for the foreseeable future. A conference call is scheduled for later this month to discuss the details and figure out how to move forward.

2015 Audit: Brady Martz & Associates is available to do the annual audit in March. They have quoted a price of \$5,920. Upon a **motion** by Brazier, **second** by Kukowski, and **unanimous vote** of the Managers, it was approved to hire Brady Martz at the quoted price.

Ross #7 rental property: Farm lease agreements for land owned by the District at the Ross Project were discussed. One agreement has expired and needs to be renewed. After discussion and consideration, the Board of Managers set the rental prices at \$25 per acre for a 3 year term. Money was directed to contact the renter and obtain an executed agreement.

Flood Warning Gage at Hallock: A meeting was held with the National Weather Service, the City of Hallock, Kittson Co. Highway Dept., and Kittson Co. Emergency Services regarding the flood warning gage. It was decided to change the NWS "action stage" from its current 797 elevation to 800. The NWS will make the changes and list them on its web site.

Legislature: The legislative session will begin in March 2016. Representatives Fabian and McNamara held a listening session which was attended by Money, Brazier, and Kukowski. Discussion was held regarding the buffer law, funding for impoundments, and a variety of other issues.

Capital Purchase: The District's laptop computer is 6 years old and is showing signs of aging. A hard drive recently went bad and was replaced. Money requested the Board allow him to begin the process of purchasing a new computer. Upon a **motion** by Kukowski, **second** by G. Johnson, and **unanimous vote** of the Managers, the purchase was approved up to a cost of \$2,500.

Klondike Clean Water Retention Project: Engineer Dalager and Administrator Money reported on various items regarding the project.

- ~ Dalager presented project concepts and planning that has been done so far. He discussed various design alternatives for the diversion ditches, diked inlet, exterior ditches, inlet structures, outlet structures, emergency spillway, and dike. Discussion was held regarding project phases. Jake Huwe presented the SWMM computer model that HDR Engineering is using to help design the various project components. No decisions were made regarding specific project design at this point.
- ~ Money presented information relative to the NRCS – PL566 funding for planning. In discussions with the NRCS, the project as planned may not be eligible for the PL 566 program because the proposed storage is greater than 25,000 acre feet. However, the funding may be able to be used to address environmental issues and plan structures or treatments associated with the project that would protect, improve, or enhance natural resources.
 - o It was decided that the District on its own will write the required state Environmental Assessment Worksheet and proceed in working with the US Army Corps of Engineers to obtain wetland concurrence point #2. Money was directed to work on these documents. A meeting has been scheduled with the

DNR on March 24, 2016 to proceed with planning for these activities. The NRCS funds will be utilized to work not on impoundment structures, but rather to come up with a natural resources protection, enhancement, and land treatment plan.

- ~ Various concerns were voiced by members of the Board, including:
 - o Care must be taken that the project does not make any ponding or flooding any worse for lands that are located adjacent to or east of the south diversion ditch or diked inlet
 - o The north outlet is currently shown to align along lateral 12 of SD 72. It was once considered to align with lateral 13 SD 72. A comment was made that this should be re-visited and discussed with the DNR as to the particulars of why they prefer lateral 12.
 - o Construction phases need to be discussed and worked out. It is certain funding will not all be available at one time, and so it will need to be phased over several years. Discussion was held regarding possibilities, but not decisions were made at this time.
- ~ Other issues
 - o A meeting is scheduled with the DNR to discuss land exchange, EAW, and environmental issues. This will be held on February 24th in Thief River Falls, and the Impoundment Committee will attend.
 - o Timelines were discussed. It was noted that the loan advance / funding agreement with the Red River Watershed Management Board states that we must advance to a step 2 application by the end of 2017. Dalager will need to prepare and submit an Engineer's report according to MN Statute 103D. Dalager will prepare a cost estimate and work items necessary to complete this task.

Permits:

The permit committee (Kukowski, Money, Carlson) reported that they approved the following permit. Conditions, if any, are listed on the permit sent to the individual.

<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
2016-02	V. Langaas	NW NW sect. 9 Lind Twp	36" culvert for drainage to rcd #4	Approved

With no other matters to come before the Board of Managers, the meeting was adjourned upon a **motion** by Kukowski, **second** by Olsonawski, and **unanimous vote** of the Managers.

Attest:


Paul Olsonawski, Treasurer


Darrel Johnson, President

